

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY, SEPTEMBER 10, 2013
5:30PM AT TOWN HALL**

APPROVED MINUTES: Approved as corrected on 9-24-13

Call to Order at 5:33pm

Present: Greg Nelson, Nick Nelson, Jim Patterson, Ham Ross, Marty Curry

Staff Present: Pete Clark, Lisa Potswald, Keith Sowl, Michael Dalzell, Rick Reichkitzer

Public Present: Dave Thomas, Mick Starck, Jim Peters, Barb Christensen, Holly Tourdot.

I. Public Comment A*: None.

II. Town Administrator's Report presented by Pete Clark and placed on file by Unanimous Consent.

- A. Administrator Clark reported that a budget agreement had been reached on the Law Enforcement Contract with Ashland County. A new process has been adopted, the Police Chief and Sheriff estimating the overall budget, increased by \$13,000 more than 2012, with an additional \$2000 for Ice Rescue.
- B. H. Ross questioned status of White Construction. Clark reported that he had another meeting with the company to address concerns, and that the responsibility is now in ditching. The Companies may contract the Town to do some of the work, though the Town does not have the man power at the moment. Clark will still be following up with White, Norvado, and Finley.
- C. M. Curry questioned the Long Term Service Compensation for Firefighters and EMTs. Clark reported that the compensation is currently in the form of savings bonds, and they are coming up with a new plan. There will be a meeting with the Chief et al. and there will be a new plan before budget time.

III. Public Works

A. Roads

1. Foreman's Report: presented by Keith Sowl & placed on file by unanimous consent. N. Nelson asked Foreman about the letter received from the DNR re: the separation distance from a ditch to a well not meeting code at Big Bay Town Park. Keith reported that they will be reshaping the ditch.
M. Curry asked for an update on the Emerald Ash Borer. Administrator Clark reported that he had met with the Ferry Line, and they have no problem putting up signs in the Bayfield parking lot asking visitors to not transport firewood. Keith also reported that the DNR verified that insects that were seen on the Island were not the Ash Borer, but a different species. There were also none found in the area from a study done with the purple cones (Ash Borer Traps) in the trees. N. Nelson states he does not want to put any businesses out, but that we need to save our trees. M. Curry suggests maybe a selective harvest if needed, following what other towns and counties have done.
2. Town Foreman Retirement: H. Ross is sorry that Keith is leaving, but that he earned his stripes. Administrator Clark mentions that the Town must consider issues on hiring a new foreman and the shape of the Town Crew as the retirement time gets closer.
Motion to accept with regret, and gratitude, the Town Foreman's letter of retirement for on or about February 1, 2014. JP/HR 5A Motion Carried.
3. Special Event Permit RE: Bluegreen on Bell Street: Cancelled.
4. Stockpiled Asphalt Aggregate: Ongoing issue, discussion summary: The piles of aggregate and sand at the airport are currently owned by the County, and they do not see a need for it for many years. They are interested in selling it to the Town. Keith Sowl recommends that the Town Board sit down with the County to discuss quantities and prices. Overall consensus is that it would be a good idea to buy it, but we have to look at the integrity of the product as it has been sitting there for a long

time. Also, must consider that we have been storing it for the County, which may affect the price the Town will pay.

B. Parks

1. Dock at Joni's Beach: Administrator Clark will collect proposals for repairs. This will be a joint venture with the Island Association. G. Nelson mentioned that there could be options for quick fixes vs. a major redo. Motion to get estimates for repair. JP/HR 4A, 1 abstain (GN) Motion Carried.
2. Request from La Pointe Community Clinic for waiver rental and deposit fees for use of Harry E Nelson Recreation Center for the Old Codger's Softball Game. Motion to waive fees. HR/JP 5A Motion Carried.

C. MRF

1. MRF Supervisor's Report: placed on file by unanimous consent.

IV. Committees

A. Zoning

1. ZA's Report: presented by Lisa Potswald and placed on file by unanimous consent.
2. Appointment of Town Plan Commission member to a term ending 4/30/16: Chairman Greg Nelson appoints Margie Denton as Town Plan Commission member to a term ending 4/30/16.
3. Appointment of Seated Member to Zoning Board of Appeals to fill out a term ending 6/30/16: Chairman Greg Nelson nominates Louise McCray to fill out a term ending 6/30/16 as a Seated Member to Zoning Board of Appeals. J. Patterson mentions her experience with properties. Town Board confirms nomination with motion to appoint Louise McCray as the seated member of the Zoning Board of Appeals. GN/HR 4A, 1 abstain (MC) Motion Carried.
4. Expedited citation authority to Planning and Zoning Administrator: Clark reports that the current process is a bit redundant and lengthy. The Zoning Administrator's effectiveness can be substantially increased if he/she can issue citations and act on a violation. Clark is looking for permission to begin the procedural process to adjust Planning and Zoning Administrator's authority. J. Patterson wants to make sure the TPC is in agreement with adjustments. ZA Potswald reports that yes, the TPC is okay with it, and that she is hoping to do more research on that other towns are doing and will also contact the Wisconsin Towns Association. Consensus of the Town Board is to proceed with the process.
5. Date set for Public Hearing on Ordinance text changes: October 9, 2013 at 5:00pm.

B. Harbors: Nothing at this time.

C. Committee on Local Food System: Nothing at this time.

V. Town Hall Administration

- A. Budget Report: Motion to accept the budget report of September 9, 2013. NN/JP 5A Motion Carried.
- B. La Pointe Community Clinic Roof: Needs to be redone. Clark reports that estimates will be coming in for shingles vs. metal roofing. N. Nelson asked if solar was being factored in. Alternative Energy will be in on the decision. Barb Christensen speaks on behalf of the Clinic; the roof is failing fast and needs action before winter. If it is an issue of budget for this year, the clinic will front the money to get it done soon in hopes that the Town will reimburse them. Will be on next agenda to make a decision.
- C. Establish Working Group on Amending/Updating La Pointe Emergency Plan: Administrator Clark reports that the current plan needs expanding and upgrading to include the Town Administrator, alternative energy and supplemental power. Clark recommends the establishment of a working group with Burke Henry as the Chairman, so changes can be made in a timely manner. Motion that Burke Henry be appointed as Chairman for a working group on updating the Emergency Plan. JP/NN 5A Motion Carried.
- D. Town Board meeting at Big Bay Town Park (Picnic Shelter): The next Regular Town Board Meeting on September 24, 2013 will be held at the Big Bay Town Park Picnic Shelter at 5:30pm.

VI. Vouchers: approved in the amount of \$50,592.97. JP/HR 5A Motion Carried.

VII. Alternative Claims August 2013: Motion to accept alternative claims in the amount of \$487,189.95 plus \$4,514.02 (Library). NN/MC 5A Motion Carried.

VIII. Treasurer's Report: Motion to approve the Treasurer's Report with the available balance showing \$399,494.26, and a total balance report of \$948,786.31. JP/NN 5A Motion Carried.

IX. Minutes

- A. Special Town Board Meeting August 27, 2013: approved as submitted. HR/MC 4A, 1 abstain (GN) Motion Carried.
- B. Regular Town Board Meeting August 27, 2013: approved as corrected [in regards to public comment, changing wording from 'Town's work out facility' to 'work out equipment in Emergency Services Building'. HR/MC 4A, 1 abstain (GN) Motion Carried.

X. Police

A. Police Department

- 1. Police Chief's Report: placed on file by unanimous consent.

XI. Emergency Services

- A. **Fire Chief's Report:** placed on file by unanimous consent.
- B. Authorize Fire Department and Public Works to initiate process to establish dry hydrant(s) strategically around Island: Motion to authorize Fire Department and Public Works to initiate process to establish dry hydrant(s) strategically around Island. NN/MC 5A Motion Carried.
- C. **Ambulance Director's Report** July, 2013: placed on file by unanimous consent.

XII. Library

- A. **Library Board Minutes** July 11, 2013: Motion to accept minutes as submitted. NN/JP 5A Motion Carried.

XIII. New Agenda Items for Future Meetings

- A. Stockpiled Aggregate
- B. Dock at Joni's Beach
- C. La Pointe Community Clinic Roof
- D. Dry Hydrants
- E. Library Minutes August 9, 2013

XIV. Public Comment B None.**

XV. Lawsuits & Legal Issues: None.

XVI. Liquor & Operators' Licenses

- A. Application for Temporary Class "B" license
 - 1. La Pointe Community Clinic
 - a. September 21, 2013 at Harry E Nelson Recreation Center: Motion to approve application for Temporary Class "B" license for the La Pointe Community Clinic on September 21, 2013 at Harry E Nelson Recreation Center. HR/MC 5A Motion Carried.
- B. Resignation of Agent for Bluegreen on Bell Street: Clerk Montagne reported that a letter of resignation was received by Michael Starck, and that the Town has not heard from Bluegreen in regards to the successor agent. Administrator Clark to follow up.

XVII. Adjourn at 7:09pm.

***This portion of public comment is restricted to one minute in length. For those wishing to speak for longer than one minute, that item appears later in the agenda.**

**** Public Comment which is longer than one minute**

Submitted by Micaela Montagne, Town Clerk

Approved as corrected (minor grammatical errors) on 9-24-13